Viewing your Fall 2020 Schedule

Please use the following process to review your Fall 2020 schedule. It will be particularly important to view the delivery method so that you are aware if your class will be offered in person, online, or a combination of the two.

- Go to Banner.Jefferson.edu
- Click on “BannerWeb Login” and login using your Campus Key (XXX###) and password. Click on Login.
- Click on the “Student” link from the Main Menu
- Click on the “Registration” link in the Student Menu
• Click the “Select Term” link, then use the drop down box and choose “Fall 2020”, and then Submit

• Click on the link for “Student Detail Schedule”
Delivery Methods

**Fully online section without synchronous sessions (asynchronous).** This is a section that is fully online and any work that needs to be done will be communicated by the instructor in the syllabus.

**Fully online section with synchronous sessions.** This is a section that is fully online and does require students to be logged on at certain days/times. In this example, students need to be logged in Monday and Wednesday from 8:00 to 9:15 am.

**Section with both in person and online components.** In this example, students meet in person Monday and Wednesday from 8:00 to 9:15 am. Students need to be logged in Friday from 8:00 to 9:15 am for a synchronous online session.

**In person class.** This is a section that meets in person. In this example, the class meets in person Monday and Wednesday from 8:00 to 9:15 am.

**Hybrid class.** This is a section that will use a combination of in person and online learning, particularly where half the class might meet in person while the other half participates in a synchronous online session. All meetings (in person or online) would be Monday and Wednesday from 8:00 am to 9:15 am. The instructor will let the students know how meetings will be done in person and online.
Things to Remember

- Please be sure to use your University e-mail account for all University-related communications and include your full name and campus key in your e-mails.
- Schedules for Fall 2020 are subject to change through the summer. You will want to log in again and confirm your schedule before coming to campus.
- Classes begin on Monday, August 24, 2020
- Instructors, buildings, and classroom assignments may not yet be available, but they will be added before August 24.
- You should be in a First-Year Seminar (FYS) course 1 day a week. If you do not see this on your schedule, please contact us at TJU_EF_Advising@jefferson.edu
- Please visit the University’s Coronavirus website for all of the latest information: https://www.jefferson.edu/coronavirus.html

Schedule FAQ for Fall 2020 first-year students

- **I have a question about my Writing placement. Who should I talk to?**
  - Please contact Lauren-Elise Kadel, Assistant Director for Writing Services, at Lauren-Elise.Kadel@Jefferson.edu
- **I have a question about my Math placement. Who should I talk to?**
  - Please contact Ellen Knapp, Assistant Director for Math Services, at Ellen.Knapp@Jefferson.edu
- **I am expecting AP or Transfer credit. Or, I have been scheduled for a class that I believe I should have credit for already. Who should I talk to?**
  - Please contact Deborah Kaminski, Transfer Advisor, at Deborah.Kaminski@jefferson.edu
  - We are not able to make any changes until your official transcript is received
  - Don’t assume your High School sent AP Scores or College transcripts for you! Check with your Admissions Counselor to confirm receipt of your transcripts, and allow some time for processing
  - If you have a transcript on the way, you can let Deborah know so she can be on the lookout for it
- **I want to make a change to this schedule. Am I able to do so?**
  - At this time there is a temporary freeze on schedule changes as the university continues to finalize all plans for the Fall 2020 semester due to city, state and federal guidelines for Covid-19. Beginning on August 20th through the DROP/ADD period you will have an opportunity to request changes to your schedule. Please keep in mind that the course you are requesting will need to have seat availability in it— even online classes.
  - The last day to add a class or to make any changes is Monday, August 31
  - The last day to drop a class (without a W/Withdraw) is Thursday, September 3
• **Can I see how these classes go towards my major?**
  o You can access Degreeworks from BannerWeb. Degreeworks is an easy-to-use online set of academic planning tools, that assists students and advisors in tracking and planning academic progress degree requirements. If you have transfer credits that have been processed, you will also see them in Degreeworks.
  o Here is a link to a tutorial on Degreeworks: [https://confluence.jefferson.edu/display/BD/DegreeWorks](https://confluence.jefferson.edu/display/BD/DegreeWorks)

• **How do I see what my classes are about?**
  o You can use the Course Catalog located in BannerWeb to look up course descriptions and learn course abbreviations
  o Go to: Banner.Jefferson.edu> Course Catalog> Search by term: Fall 2020> Submit. Then, enter the course you want to look up

• **Will I be able to choose my own class times in the future?**
  o We assign your classes your first incoming semester, and you register yourself for every semester after beginning Spring 2021. You will learn more about how to register during the Fall 2020 semester.

• **What if I still have questions?**
  o Please contact TJU_EF_Advising@jefferson.edu