Academic Opportunities and Oversight Committee
Course and Program Submission Schedule
Fall 2017 *Created 4/11/17; Approved by vote 4/27/17*

Course Sponsor (Fridays)	Stakeholder Information (Mondays)	Meeting Dates for AOO (Thursdays)	College Next Steps (Mondays)	Notes
Proposals due to CEC Chair **August 14** This is the last submission date to the CEC Chair to leave enough time for the CEC committees to meet and approve the proposals in order to meet the Registrar's deadline to release the schedule to students for Spring 2018 Registration	Open Review Period begins on **August 14**	AOO discusses course abstracts if necessary **August 24th**	CEC Chair begins College Approval Process **August 28th**	All dates shown are for Fall 2017 Academic Semester. Course Sponsor should attend AOO meetings if requested. **September 27th** Is the last submission date for courses to the Registrar to leave enough time for the Registrar to release the schedule on Oct 1st to the students for Spring 2018 Registration **October 1st** Is the last submission date to the Registrar for new programs for Fall 2018.
Proposals due to CEC Chair **September 1st**	Open Review Period begins on **September 4th**	AOO discusses course abstracts if necessary **September 14th**	CEC Chair begins College Approval Process **September 18th**	All AOO meetings to occur in a room TBD and will begin at 12:30PM and end at 2:15PM unless noted otherwise.
Proposals due to CEC Chair **September 15th**	Open Review Period begins on **September 18th**	AOO discusses course abstracts if necessary **September 28th**	CEC Chair begins College Approval Process **October 2nd**	
Proposals due to CEC Chair **September 29th**	Open Review Period begins on **October 2nd**	AOO discusses course abstracts if necessary **October 12th**	CEC Chair begins College Approval Process **October 16th**	
Proposals due to CEC Chair **October 13th**	Open Review Period begins on **October 16th**	AOO discusses course abstracts if necessary **October 26th**	CEC Chair begins College Approval Process **October 30th**	
Proposals due to CEC Chair **October 27th**	Open Review Period begins on **October 30th**	AOO discusses course abstracts if necessary **November 9th**	CEC Chair begins College Approval Process **November 13th**	
Proposals due to CEC Chair **December 1st** Last Submission date to have proposals included for the Fall 2018 Schedule	Open Review Period begins on **December 4**	AOO Meeting if Necessary **December 14th**	CEC Chair begins College Approval Process **December 15th**	

Course Sponsor (Fridays)	Stakeholder Information (Mondays)	Meeting Dates for AOO (Thursdays)	College Next Steps (Mondays)	Notes
Proposals due to CEC Chair **January 12th**	Open Review Period begins on **January 15th**	AOO discusses course abstracts if necessary **January 25th**	CEC Chair begins College Approval Process **January 29th**	All dates shown are for Spring 2018 Academic Semester. Course Sponsor should attend AOO meetings if requested. **January 8th** **Approved Fall 2018 revised programs must be submitted by this date to the Registrar for inclusion in the catalog.** **February 7th** **Approved Summer and Fall 2018 course offerings must be submitted by this date to the Registrar. The Schedule is released on web advisor February 7, 2018 for Summer and Fall registration 3rd week in March.**
Proposals due to CEC Chair **January 26th**	Open Review Period begins on **January 29th**	AOO discusses course abstracts if necessary **February 8th**	CEC Chair begins College Approval Process **February 12th**	All AOO meetings to occur in a room TBD and will begin at 12:30PM and end at 2:15PM unless noted otherwise.
Proposals due to CEC Chair **February 9th**	Open Review Period begins on **February 12th**	AOO discusses course abstracts if necessary **February 22nd**	CEC Chair begins College Approval Process **February 26th**	
Proposals due to CEC Chair **February 23rd**	Open Review Period begins on **February 26th**	AOO discusses course abstracts if necessary **March 8th**	CEC Chair begins College Approval Process **March 12th**	
Proposals due to CEC Chair **March 9th**	Open Review Period begins on **March 12th**	AOO discusses course abstracts if necessary **March 22nd**	CEC Chair begins College Approval Process **March 26th**	
Proposals due to CEC Chair **March 30th**	Open Review Period begins on **April 2nd**	AOO discusses course abstracts if necessary **April 12th**	CEC Chair begins College Approval Process **April 16th**	
Proposals due to CEC Chair **April 13th**	Open Review Period begins on **April 16th**	AOO discusses course abstracts if necessary **April 26th**	CEC Chair begins College Approval Process **April 30th**	