

MEMORANDUM

DATE: November 20, 2015  
TO: Full-Time Faculty  
FROM: Office of the Provost  
RE: Notice of Update to the Faculty Manual 2015

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Effective December 1, 2015, the Faculty Manual will include the following language, which describes when review clocks begin for new full-time faculty, who start their full-time University employment in Spring or Summer terms.

New full-time faculty with non-traditional start dates

Faculty contracts typically begin in fall semester. If, however, a new tenured/tenure-track or practice/practice-track faculty member begins full-time employment in a spring or summer term, his/her review clock will begin the following September. The review schedule will be confirmed in writing by the University.

The deferred review clock does not alter employment status or the accrual of benefits which are otherwise applicable per the Employee Handbook.

Thank you.